



Site enquiry brief

A general starting point for a service conversation

This fictional example records the purpose of an initial enquiry. It keeps the first conversation focused on the requested service and the decisions needed to define a suitable scope.

The example request

An example organisation wants to understand which service options could be discussed and how an initial assessment would be arranged. No site has been assessed and no service has been recommended.

Points for the first conversation

Topic	Illustrative discussion point
Purpose	Understand the broad business need and the type of support being considered.
Scope	Agree what an initial conversation can establish and what would need separate review.
Decision	Identify the next question to resolve before an actual proposal is prepared.

Agree the next step

A real follow-up would confirm the appropriate contact route and the information needed for the agreed discussion. Any assessment, quotation or engagement would be arranged separately.

Sample status Initial discussion only

This document contains no site procedures, security arrangements, site weaknesses or personal information. It is a design concept for the Hunter demo, not a customer request or operational assessment.